

# Orem High School Registration Information For 2008-2009

Students will be registering for next year's classes through "CLASS CHOICE" an internet registration program. It is very important that you read and follow the information listed below so that this process will work smoothly for you. Please be aware that because students are choosing their own schedules, future changes to your schedule will be extremely limited.

## **Before entering CLASS CHOICE to create a schedule, students should complete the following:**

1. Check your graduation requirements. (Printout provided by the counselors.)
2. Fill out the Registration Worksheet completely with eight periods and alternates. Refer to the class schedule to choose teachers and periods.

## **Choosing classes with "CLASS CHOICE":**

1. Go to [www.oremhighschool.com](http://www.oremhighschool.com) and click on the CLASS CHOICE button. Follow the directions. If you do not have internet access the school computer lab will be available.
2. These are instructions that will appear on the class choice screens. Please familiarize yourself with them:

### 1<sup>st</sup> Screen

To login to Class Choice please use your School ID and your Birthday.  
For example, if your Student ID is 123456 and your Birthday is 01/02/1991  
User ID: 123456  
Password: 1/2/91

### 2<sup>nd</sup> Screen

#### READ ALL INSTRUCTIONS

Check your graduation requirements on the right side of the page.

You may make changes to your schedule based on course availability. **CAUTION: If you are in a class that is full or overloaded, you may not be able to get back into this class once you drop it.**

#### TO CHANGE OR ADD A CLASS:

1. Click on "Edit" under "Period" in your schedule on the left side (beside the class you want to change).
2. Click on the "Drop-Down" arrow next to the class you would like to change. This will display courses that are available that period to you according to prerequisites and grade level. Only classes available to you will be displayed.
3. Click on the class you would like to take. The new class will now be listed.
4. Click on the "Save Changes" button - the class change is now made.
5. It is highly recommended that you complete your schedule with all 8 periods.

## 2<sup>nd</sup> Screen (Continued)

### IF YOU DO NOT SEE A CLASS LISTED:

1. Check the Master Schedule in the "Class Finder" at the top of the page to be sure the class is offered during that period. For course description **click here**. to go to the OHS course catalog and schedule.
2. The class is full.
3. You are not in the correct grade for that class.
4. You have not taken the prerequisite course.
5. The class is limited to either boys or girls.
6. You are not on the audition list for that class.
7. The class cannot be repeated or you are currently enrolled in the class.
8. It is a full year class and you cannot add the class at the semester

You need to see a counselor to take a course such as a TA, work release, or early morning classes.

If you are a potential NCAA athlete, it is your responsibility to make sure all class changes comply with NCAA guidelines.

### Special instructions:

- If you want to be a **Teacher's Aide or Office Aide**, you will need to leave that period blank. Then obtain the teacher's approval and turn the note into the registrar, Mrs. Wimmer, in the counseling office by May 1<sup>st</sup>.
- **MATC classes** require you to fill out an application. You can put MATC in your schedule, but you will need to get the application from your counselor and turn it in before you are officially enrolled.
- All **audition and application classes** require that you are on the teacher's approved list BEFORE you will be allowed to register for the class. Come to the counseling office if you have questions.
- **UVSC Distance Learning** classes follow a different schedule. Monday, Wednesday, Friday classes are on A day and Tuesday, Thursday classes are on B day. On the opposite day you need to put in UVSC Study.

Be sure that you **print a copy** of your schedule after you have entered it into the class choice program.

## REGISTRATION SCHEDULE

CLASS CHOICE will open for next year's seniors on Tuesday, March 25, at 6:00 pm and will close on Monday, March 31 at 7:30 am.

The Computer Writing Lab will be open on Tuesday, March 25 and Wednesday, March 26, from 6:00 pm to 8:00 pm for students without access to the internet.

The counselors will also be available before and after school if you have questions or need help.